

Roxanne Dubois

Union Campaign Coordinator & Organizer

contact

rdubois@cpress.org

roxannedubois.ca

languages

English
French
Spanish

Education

2006	Bachelor of Arts (Hons.) <i>Communications</i>	University of Ottawa
2006	Certificate <i>Community Website Development</i>	Collège Ahuntsic, Montréal
2006	Certificate <i>Intermediate Spanish</i>	Inhispania Language School, Madrid, Spain

Experience

Current

2013–Now	Unifor the union <i>National Representative, Organizing & Community Chapters</i>	Ottawa & Toronto, Ontario
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Outreached to groups of workers interested in forming chapters.
Coordination and logistics of organizing drives.
Negotiated benefits plan for members.
Developed an individual membership dues process.

Previous

2010-2012	Canadian Federation of Students <i>National Chairperson (2011) Treasurer (2010)</i>	Ottawa, Ontario
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Elected positions in Canada's national students' union representing over 500,000 members.
Responsible for the organization's budget and financial statements.
As Chairperson, acted as main spokesperson for the Federation, speaking to the media on issues such as post-secondary education policy, student debt and youth unemployment.
Coordinated the advocacy, campaigns, research and organizing work.

2008-2010	Student Federation of the University of Ottawa <i>Vice-President Finance</i>	Ottawa, Ontario
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Oversaw budget and operations of one of the largest students' unions in the country.
Directly oversaw human resources portfolio with of more than 130 staff.
Oversaw financial audit process for the union's \$8 million budget.
Launched a new student-owned and run business (Café Alternatif) and oversaw the operations of three other student businesses (bar, bookstore and convenience store).
Developed and strengthened the democratic structure of the students' union by allocating financial and human resources to the political priorities set by the membership.
Coordinated successful referendum drive to certify SFUO as members of the Canadian Federation of Students.

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- 2007-2008 **Fédération de la jeunesse franco-ontarienne** Ottawa, Ontario
Communications Coordinator
Coordinated large-scale events, such as the Franco-Ontarian Games, a Youth Parliament, training camps & workshops.
Responsible for issuing press releases and maintaining media relations.
Prepared media briefings for elected representatives.
- 2006-2007 **Secretariat of the World Social Forum** Nairobi, Kenya
Organizer & Logistics
Assigned to the central World Social Forum secretariat as part of an internship with Alternatives, the Montreal based non-governmental organization. Took part in organizing during the two-month lead-up to the Forum which brought approximately 70,000 social activists to Nairobi.
Worked on communication aspects of the Forum such as sending official communications to registered participants and producing the Forum's official schedule.
Worked with a team of over 50 volunteers and initiated information desks to provide a centralized location for participants to get information.
Worked with an international team of interpreters to offer translation in the four official languages of the Forum.
Helped to set up the international media infrastructure, including a computer lab, backgrounder documents and identifying media contacts.

Community Roles

- 2015-Now **Théâtre français de Toronto** Toronto, Ontario
Board of Directors -- Community Development
Role includes strategic development for community outreach.
- 2005-2007 **Francophone Community Radio Station of Ottawa** Ottawa, Ontario
Executive Board Member
Filed and defend a successful licence application to the Canadian Radio-television and Telecommunications Commission (CRTC).
- 2006 **CFRH, French Community Radio Station** Penetanguishene, Ontario
Morning Host
Produced and hosted the daily weekday morning show from 6am to 9am.
- 2004-2005 **La Rotonde, University of Ottawa's French newspaper** Ottawa, Ontario
Arts & Culture Editor
Oversaw the writing and editing of the Arts and Culture section of the weekly student newspaper and worked with a team of volunteers to produce content.
- 2001 **Alliance des radios communautaires du Canada** Ottawa, Ontario
Youth Radio Training Internship
Part of a team of 75 youth from around the world that coordinated the broadcasting of a 24 hour live radio station for the month-long International Francophone Games.
- 1997-2002 **Le Goût de Vivre, French Community Newspaper** Lafontaine, Ontario
Journalist & Production
Contributed as publication as journalist, photographer and graphic designer.

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Technical Skills

Design

InDesign, Photoshop, \LaTeX , numerous video editing software

Web

Drupal, Wordpress, HTML

Finance

QuickBooks, ACCPAC

Databases & Data

Base, MySQL, Access, Excel, Rukovoditel

Additional Skills

Support listening

Completed a 75 hour training with the Francophone Sexual Assault Support Centre of Ottawa.

Trained to offer phone-line support to survivors of sexual assault.

Languages

Fluent in French

Fluent in English

Intermediate level Spanish